

PROPERTIES COMMITTEE 2017 ANNUAL REPORT

This committee serves under Operations Team and has as its mission to work cooperatively with Regional administration of the American Baptist Churches of Rhode Island to ensure long- and short-range quality care of the Regional properties. At the same time, we deal with those issues that are sometimes considered immediate concerns to prevent long-term problems.

2017 highlights include:

1. Working with other agencies
 - a. Applied for and received NRCS grant to engage a forester to create a forestry plan
 - b. Conversations with DEM regarding wildlife and the diversity that we have at Canonicus
 - c. Continued good relationship with Exeter Job Corps Academy and their work-based learning program
2. Updates to conference center
 - a. Updated bathroom fixtures
 - b. Number of Pierce bedrooms repainted by volunteer
 - c. Replaced stairwell light fixtures with more energy efficient fixtures
 - d. Through generous donation, contracted to have shades installed in dining room to cut solar glare
 - e. Replaced aging piano with new electronic keyboard
3. Reviews
 - a. Annual inspection by Exeter Fire Marshal
 - i. Received good report
 - ii. All minor concerns brought into compliance
 1. Updates to emergency lighting
 2. Updates to exit lighting
 - b. ACA Accreditation
 - i. Both program and property received good feedback
 - c. In cooperation with camping ministry held a safety meeting to review all concerns from the past year and discussed how to address
4. Staff housing
 - a. Updates to Breezeymere
 - b. Received bids for Cedarholm bathroom remodel
 - c. Minor updates to Snell
 - i. More updates planned for 2018
 - d. Received bids for roof repairs to two buildings
5. Camp vehicles
 - a. Purchase of plow truck to replace failing maintenance vehicle
 - b. Two "camp vans" (on-site only) retired
 - c. Camp transportation van still needed
6. Weather challenges
 - a. Storms caused damage to power and phone lines on two separate occasions
 - b. We are developing a plan to proactively trim along power lines

7. Volunteer work days

- a. Held annual Beaver Day with volunteers helping to prepare for the camp season
 - i. Two Beaver Days to be held in 2018